

Meeting Cost Calculator

Maximise Productivity, Minimise Waste

Use WWS estimator tool to ensure every meeting has a clear ROI. Features built-in include UK salary benchmarks and prep/post meeting time buffers.

Click on the link below to fill in your own meeting cost estimator

Meeting Cost Estimator & Productivity Audit

1. Meeting Name and Date:

Instructions: 1. Enter meeting name. 2. Insert meeting length (prep/follow up of 30 minutes per person added automatically) 3. Add number of employees attending and seniority level. 4. Select frequency of meetings

2. Meeting Duration (Hrs)	Juniors (£20/hr)	Specialists (£32/hr)	Managers (£42/hr)	Senior Mgrs (£62/hr)	How Frequent Are Meetings	Cost per Meeting	Total Annual Cost
1	1	3	2	2	Weekly ▼	£486.0	£23,328.0

Why are these costs so high?

On-Costs: Included is 20% on top of salaries for National Insurance and Pensions.

Each meeting has 30 mins added in per person for prep/post work e.g. reading, actions etc.

Opportunity Cost: This isn't just money; it's the value of the work those people could have been doing instead.

Example

EEK!



Click here to calculate
your own meeting costs

